

## ORDER ABOUT COMPANY SETUP / COMPANY ACQUISITION / VIRTUAL OFFICE

**Data of the client:**

<b>Company:</b>	
<b>VAT-Number:</b>	
<b>Name:</b>	
<b>Street:</b>	
<b>ZIP / City:</b>	
<b>Phone:</b>	
<b>eMail:</b>	

Herewith I order the following services, company form:  SL  SA

<input type="checkbox"/>	<p><b>Company set up (S.L.) for foreign shareholders and directors, including:</b>                  Drafting of power of attorneys for the application of the NIE (registration number for foreigners), Application about NIE for the entrepreneur, Registration of the NIE at tax authorities, Application for a name of the company (all company names have to be authorized by the central commercial register in Madrid), Bank account opening in the name of the company, Bank certificate as proof of paid capital, Development of the company statutes and director rules, Notarization of the company statutes (with shareholders and director), Registration of the company at the authorities (mercantile register), Application of the final company tax number</p>	<p><b>Fix fee SL:</b> <b>3,800,00 Euro</b></p> <p><b>Fix fee SA:</b> <b>5,500,00 Euro</b></p>
<input type="checkbox"/>	<p><b>Virtual Office including directorship</b>                  Director for the company (lawyer or auditor) with residency in Spain which cares for all set up procedures and the administration of the company. Virtual Office services: real address in Spain, post-service, conference service... Fee for one year.</p>	<p><b>Fix fee SL/SA:</b> <b>6,000,00 Euro</b></p>
<input type="checkbox"/>	<p><b>Order about a pre- founded Company</b>                  Including director, fully paid capital (SL: 3,000 Euro, SA: 60,000 Euro), company address, tax number, operative bank account, administrator has to be changed after purchase or alternatively book directorship or virtual office services.</p>	<p><b>Fix price SL:</b> <b>4,800,00 Euro</b></p> <p><b>Fix price SA:</b> <b>14,000,00 Euro</b></p>
<input type="checkbox"/>	<p><b>Shareholder and director changes</b>                  Including drafting of power of attorneys for the application of the NIE (registration number for foreigners), application of NIE for the entrepreneur, registration of the NIE at tax authorities, development of the contract about the transfer of shares to the new shareholder, development of the nomination of the new director, notarization of the new company statutes with shareholders and director, Registration of the new company statutes at the authorities (mercantile register).</p>	<p><b>Fix fee SL/SA:</b> <b>1,500,00 Euro</b></p>

Procedures will start after invoicing and payment by client.

<b>Place, date</b>	<b>Sign</b>